



## **Darnhall Parish Council**



To: **The Members of Darnhall Parish Council**

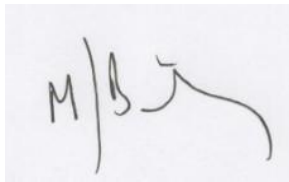
Dear Councillor

You are summoned to attend a meeting of the Darnhall Parish Council to be held on Tuesday 16<sup>th</sup> November 2021 at 7.30pm at Darnhall Village Hall.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING.**

**This meeting will be held according to government guidelines relating to the ongoing COVID-19 pandemic.**

Yours Sincerely,



Dr Mark Bailey  
**Parish Clerk**

# AGENDA

## PART A

### 1. APOLOGIES

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

### 2. DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest. Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

### 3. MINUTES – TUESDAY 21<sup>st</sup> SEPTEMBER 2021

To resolve that the minutes of the meeting of the Council held on 21<sup>st</sup> September 2021 be signed as a correct record.

[https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/minutes\\_of\\_meeting\\_on\\_21\\_september\\_2021.pdf](https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/minutes_of_meeting_on_21_september_2021.pdf)

### 4. MATTERS ARISING

To raise any matters from the above minutes.

### 5. CHAIRMAN'S REPORT

The Chairman of the Parish Council can provide a report to the Council under this item.

### 6. PUBLIC PARTICIPATION

A period for members of the public to raise comments on matters being discussed at the meeting (15 mins max).

### 7. FINANCIAL MATTERS

The following financial matters will be considered at the meeting.

#### 7.1 Ledger/Bank Reconciliation Statement (1.4.20-31.10.21)

The ledger/bank reconciliation statement for the period 1st April 2021-31<sup>st</sup> October 2021 is presented to Members for note.

[https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/darnhall\\_parish\\_council\\_ledger\\_01.04.21\\_-\\_31.10.21.pdf](https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/darnhall_parish_council_ledger_01.04.21_-_31.10.21.pdf)

#### 7.2 Budget Monitoring Report/Receipts and Payments Summary (Quarter 2 - 2021/22) (April-September 2021)

The budget monitoring report/receipts and payments summary for quarter two of the 2021/22 financial year are presented to Members for note.

#### BUDGET MONITORING REPORT

[https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/budget\\_monitoring\\_report\\_sept\\_2021\\_03.11.21\\_bm.pdf](https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/budget_monitoring_report_sept_2021_03.11.21_bm.pdf)

## RECEIPTS AND PAYMENTS SUMMARY

[https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/budget\\_mon\\_sept\\_2021\\_12.10.21\\_rp.pdf](https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/budget_mon_sept_2021_12.10.21_rp.pdf)

### 7.3 Budget Setting 2022/23

Members are asked to note the 2022/23 budget setting report which is attached to this agenda. This has been considered by Finance Committee at its meeting on 4<sup>th</sup> November 2021 – see minutes at

[https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/minutes\\_fc\\_4th\\_november\\_2021.pdf](https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/minutes_fc_4th_november_2021.pdf) .

[https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/report\\_budget\\_2022-23\\_3.11.21.pdf](https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/report_budget_2022-23_3.11.21.pdf)

### 7.4 Authorisation of Payments

£307.40	Dr M Bailey (Clerk Pay - October/November 2021)
£28.20	Shires Accountants (Payroll 2021/22 M3)
£25.80	Shires Accountants (Payroll 2021/22 M6)
£25.80	Shires Accountants (Payroll 2021/22 M7)
£45.64	Dr M Bailey (Reimbursement – cost of website migration)
£18.00	NMC (Newsletter)
£120.84	R T Strachan (DVH – Floor Repair)
£10.00	Cllr R Strachan (Reimbursement – light bulb DVH)
£1,080.00	Mr Jim Ashley (Grounds Maintenance – DVH)
£23.94	Chemex (DVH – Cleaning)
£215.00	Safe Security Ltd (DVH)
£7.98	Cllr R Strachan (Reimbursement – vacuum cleaner bags)
£114.99	Cllr R Strachan (Reimbursement – vacuum cleaner DVH)

### RECOMMENDATION

Members are asked to approve the above payments.

## 8. FINANCE COMMITTEE

Members are asked to approve the attached minutes from the Finance Committee meetings held on 12<sup>th</sup> October 2021 and 4<sup>th</sup> November 2021.

### 12<sup>TH</sup> OCTOBER 2021

[https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/minutes\\_fc\\_12th\\_october\\_2021.pdf](https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/minutes_fc_12th_october_2021.pdf)

### 4<sup>TH</sup> NOVEMBER 2021

[https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/minutes\\_fc\\_4th\\_november\\_2021.pdf](https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/minutes_fc_4th_november_2021.pdf)

## 9. DARNHALL VILLAGE HALL MANAGEMENT COMMITTEE

Members are asked to approve the attached minutes from the Darnhall Village Hall Management Committee meeting held on 23<sup>rd</sup> September 2021.

[https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/minutes\\_vhmc\\_23.09.2021.pdf](https://www.darnhallparish.co.uk/uploads/7/2/9/0/72904347/minutes_vhmc_23.09.2021.pdf)

## 10. PLANNING MATTERS

To consider any planning matters affecting the parish.

**10.1 Darnhall Neighbourhood Plan**

For Members to consider any issues relating to the Darnhall Neighbourhood Plan.

**10.2 Planning Applications**

To consider updates on any ongoing planning matters in the parish.

- Darnhall Bridge – to update on the latest position. Paul Tudor, Bridges Manager for Cheshire West and Chester Council, is to attend the meeting.

**11. COVID-19 UPDATES/GUIDANCE**

To consider any issues relating to the COVID-19 pandemic impacting on the parish.

**11.1 Darnhall Village Hall - Updates**

For Members to discuss any updates on the ongoing position regarding the Village Hall and the pandemic.

**11.2 Updates on COVID-19**

To consider any other updates on the impact of the pandemic on the parish.

**12. DARNHALL VILLAGE HALL**

Members are asked to consider any other issues relating to the Village Hall:

- Container – to consider the issue of the Guides container in the Village Hall

**13. CLERKS REPORT**

To consider any updates from the Clerk.

**14. COMMUNICATION/SHARED INFORMATION**

Members may share any other information, but formal decisions cannot be taken under this item.

**15. DATE OF NEXT MEETING**

Tuesday 19<sup>th</sup> January 2021 – 7.30pm – Darnhall Village Hall